



COLUMBIA POLICE DEPARTMENT

“Policing Excellence through Community Partnerships”

Directive Type: General Order	Effective Date: 09-06-2-16	General Order Number: 09.02
Subject: Section 4 – Employee Mobilization		
Amends/Supersedes: Section 4 – Employee Mobilization 2008	Chief of Police: <i>W.A. Huddle</i>	
Distribution: All Personnel	Review Date: July 1	# of Pages: 2

1.0 LEVEL I MOBILIZATION

This is an initial alert and announces a minor occurrence that can be handled by on duty personnel. Level I Mobilizations may be issued by sworn officers holding the rank of Sergeant or higher. The supervisor issuing the alert shall be responsible for the redistribution of on duty personnel.

On-duty employees may be reassigned to assist the Operations Bureau, as needed. If necessary, SWAT or a Negotiator Teams may be deployed at the request of the Watch Commander. Once on scene, the SWAT Commander will retain control of those personnel. The Watch Commander will respond to and assume control of the incident. The Watch Commander is responsible for notifying the appropriate Regional Captain as soon as possible.

2.0 LEVEL II MOBILIZATION

This is a second stage alert and applies to critical incidents that are beyond the ability of on duty personnel to control. Level II Mobilizations may only be implemented by a Watch Commander, Captain, or member of the Command Staff. Level II Mobilization alerts may include telephone activation of sworn personnel and may require a hold over of personnel on-duty or an early call out of oncoming shift personnel.

On-duty employees may be reassigned to assist Operations Bureau, as needed. The Regional Captain must respond to the situation as soon as possible and may assume control of police operations. The supervisor initiating the Level II Mobilization Alert is responsible for notifying the Major of Operations Bureau as soon as possible to allow prompt coordination and planning.

3.0 LEVEL III MOBILIZATION

This alert stage may include placing officers on twenty-four (24) hour standby, mandatory accountability of officer locations at all times, and rapid response by those officers placed on a stand by status. Level III Mobilizations may only be activated by the Major of Operations Bureau or the Chief of Police.

4.0 LEVEL IV MOBILIZATION

This alert stage will be implemented when a critical incident threatens the public safety of the City of Columbia for an indefinite period. Level IV Mobilizations call for a full-scale mobilization of all operational personnel. A Level IV alert can only be implemented by the Chief of Police or his designee. Once a Level IV mobilization has been ordered, Division Captains shall notify each subordinate rank through the chain of command. Employees will be notified by telephone.

During a Level IV Mobilization, work hours may be extended and days off and/or vacations may be canceled. All available sworn personnel will be mobilized to support police operations as directed by the Chief of Police.

Mobilized employees will be given the location of the staging area, report time, required equipment, and the uniform of the day. Additional/necessary equipment will be distributed in the staging area. Personnel will be transported from the staging area to the incident location by Departmental vehicles.

The multi-purpose room at Police Headquarters will be utilized as the primary staging area for Level IV Mobilizations unless otherwise designated. Alternate staging areas may be determined by the type and location of the incident. The location of staging areas should take into consideration the safety of personnel and effectiveness of police operations.