



# COLUMBIA POLICE DEPARTMENT

*"Policing Excellence through Community Partnerships"*

## COLUMBIA POLICE DEPARTMENT Office of Professional Standards

### Accident Review Board Preventable Collisions Point System Cover Sheet

Date of Review: \_\_\_\_\_  
(Month/Day/Year)

(Please Print)

OPS Facilitator: \_\_\_\_\_ / Board Chair: \_\_\_\_\_

Employee Involved:  
\_\_\_\_\_

Internal Affairs File Number:  
\_\_\_\_\_

City Case Number: \_\_\_\_\_ / SC Highway Patrol File Number: \_\_\_\_\_

### POINTS ASSESSED BY THE ACCIDENT REVIEW BOARD

Preventable Collision \_\_\_\_\_ Non-Preventable Collision \_\_\_\_\_ Points Assessed: \_\_\_\_\_

Defensive Driver Course: Yes  No

EVOC Course: Yes  No

Other Course: \_\_\_\_\_

### DISCIPLINARY ACTION

Counseling and Retraining

Suspension: Days \_\_\_\_\_

Oral Reprimand

Demotion

Written Reprimand

Dismissal

Other: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



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### Accident Review Board Preventable Collisions Worksheet

Employee Involved: \_\_\_\_\_

City Case Number: \_\_\_\_\_ / SC Highway Patrol File Number: \_\_\_\_\_

#### Highlight Factor and Appropriate Points

##### Causes

Too Fast for Conditions	+5
Excessive Speed	+5
Traffic Device Violation	+4
Failure to Yield	+4
Improper Turn	+3
Following too Close	+3
Struck Fixed Object	+3
Improper Lane Change	+3
Improper Backing	+3
Electronic Device Use	+2
Other	+2

##### City Vehicle Damage

Less than \$1,000	+1
\$1,001 to \$5,000	+2
More than \$5,000	+3
Failure to Report Collision	_____
Failure to Report Damage	_____

##### Civilian Property Damage

Less than \$1,000	+1
\$1,001 to \$5,000	+2
More than \$5,000	+3

##### Injuries (other party)

Transported (by EMS)	+1
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Mitigating/Aggravating  
(factors not outlined but considered)  
+2 to -2

##### Prior Good Driving Record

1 Year	-1	2 Year	-2
3 Year	-3	4 Year	-4
5 Year	-5		

##### Preventable Accidents

1 Accident Under \$5,000	+1
1 Accident Over \$5,000	+3
2 Accidents Under \$5,000	+3
2 Accidents Over \$5,000	+6
3 Accidents Under \$5,000	+6
3 Accidents Over \$5,000	+10
4 Accidents Under \$5,000	+10
4 Accidents Over \$5,000	+15

##### Seat Belt Use

Not in Use	+5
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Total Plus Points: \_\_\_\_\_ Total Minus Points: \_\_\_\_\_

Total Points Accessed: \_\_\_\_\_



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### Accident Review Board Preventable Collisions Discipline Guide

#### FIRST ACCIDENT WITHIN 2 YEARS

##### RAW SCORE

##### ACTION RECOMMENDED

5 or less points	Counseling & Retraining
6 to 15 points	Oral Reprimand
16 to 22 points	Written Reprimand
23 or more points	One Day Suspension

#### SECOND ACCIDENT WITHIN 2 YEARS

5 or less points	Oral Reprimand
6 to 15 points	Written Reprimand
16 to 22 points	One Day Suspension
23 or more points	Two Day Suspension

#### THIRD ACCIDENT WITHIN 2 YEARS

5 or less points	Written Reprimand
6 to 15 points	One Day Suspension
16 to 22 points	Two Day Suspension
23 or more points	Three Day Suspension

#### FOURTH ACCIDENT WITHIN 2 YEARS

Fourth Offense within a Two Year Period: Discretion of the Chief of Police

Failure to Report a Motor Vehicle Collision or Vehicle Damage: Discretion of the Chief of Police

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